

Redeemer Lutheran Board of Christian Day School Education  
10-25-2022

Non-Voting Attendees - Tracy Frawley, Jessica Tornese, Amy Grace Duncan, Russ Reaver, Jenny Norman, Karyn McChrystal

Voting Attendees - Deb Braley, Jean Blank, Randy Sroczynski, Leslie Kingsley

The meeting was opened in prayer.

Leslie motioned and Jean seconded that the minutes from the September meeting be approved. Motion carried.

PTO - Deb shared a spread sheet created by Amy that shares PTO information with board members. It will contain monthly sheets and will document the year's worth of PTO activities. Amy reported the following PTO activities.

1. Great meeting last Friday with over 20 attendees and lots of enthusiasm.
2. They collected \$150.00 at the meeting to fund the Redeemer swag store.
3. The PTO recruited 29 "trunks" for Trunk or Treat and the Fall Festival. The event was a huge success.
4. In November PTO will sponsor Penny Wars. A preschool parent has volunteered to run the event.
5. November 18th is the middle school dance.
6. The PTO has been using Sign Up Genius to solicit donations for specific items and has collected several hundred dollars.
7. In December PTO will do cookies and cocoa after the advent services.
8. The PTO will give all the students a small ornament gift.
9. A teacher luncheon will be held in December.
10. PTO will be participating in Pastor Dave send-off events.
11. PTO is creating a prayer team. Jessica Cook is chairing that. It is in the early planning stages.
12. Amazon Smile and Boxtops for Education is ongoing.

#### PTO Questions

1. Treasurer asks, when does the PTO receive their registration money? Answer - Probably in the next few weeks.
2. Auction - Can we have a teacher wish list this year? Answer - Yes
3. Who does the Parent Communication Form go to and what happens? Deb explained that she receives the communications and responds as appropriate based on the communication. She will make the appropriate referral. It also appears on the spread sheet which she can view to track follow up. Discussed the need to continue to inform school parents of the form.

4. Our PTO leaders would like to see our Google Review Scores improve. This can be done by using Google Maps and searching for Redeemer. Parents will be encouraged to share their reviews.
5. Parents are asking about who is in charge of the Preschool. Deb shared that we are searching for a new director.
6. Parents ask if it's possible to get a 20 mph flashing light at the school entrance on East Ocean Blvd. The city has not allowed it. We have the lights but we must manually turn them on and off and this has been a problem in the past. Russ will put a request in the church bulletin asking for a volunteer to turn the lights on and off.

#### Teacher's Report - Jessica Tornese shared.

1. Deb has created a Google Form that teachers can use to share classroom information with the board.
2. Amy and Jessica met with preschool teachers to align what is being taught in preschool with what is required for kindergarten readiness. They shared the importance of adhering to class admittance guidelines. A specific list of kindergarten readiness skills was presented. They also want to implement a testing protocol for kindergarten readiness. The teachers would like to create a form that will guide assessment and documentation for kindergarten readiness skills. This assessment would be administered three times in the school year and shared with the parents. This is part of the change over from being a VPK provider and an effort to be a strong preschool as opposed to daycare.
3. Jessica reviewed 1st grade activities. Tracy reviewed 4th grade activities. The students are experiencing innovative and fun educational activities.
4. Deb reviewed Donna's technology report. Donna has begun using Google Forms for technology tickets. To date she has 150 tickets. Five chrome books have been sold. Donna requested permission to place ads to sell the remaining chrome books on Facebook. The board asked Karyn to let Donna know this will be OK. Computer needs were reviewed. Our IT support vendor, Your IT Group has been acquired by The20 so we will have new technicians providing our support. Donna will meet with them. This meeting will include research into insurance to protect us from catastrophic loss. Approximately 6 of our school projectors will need to be replaced. Donna had a training with teachers on Google shared drives, Gmail labeling and organizing, Google Tasks, yearbook, and managing and organizing an individual Google Drive. Donna will also be working with the school board to bring us all up to speed on the Google apps we will be using.
5. Ralph, Russ, Karyn and Chrissy are meeting to create a storm/emergency protocol for network shutdown and restart..
6. Donna will get a quote for completing the network cabling for Bussert Hall and Ralph has agreed to make this a Properties project.

#### Principal's Report

1. A damaged tree on the property has been removed and the area landscaped.

2. Many students received academic and character awards at the recent awards assembly.
3. Volleyball is wrapping up successful seasons, soccer had a growing season and basketball begins in November.
4. Donna is asking about getting tech fees from preschool. This will be discussed in Personnel.
5. Current enrollment is 255. We lost a few students this week but continue to have tours and interest from new families.
6. Our cameras in Bussert Hall are back up and running. The parents were informed as some had expressed concern.
7. Curriculum - no update at this point.
8. The No Parking signage is ongoing.
9. Fire Doors - Multiple doors are being reworked to allow for fire safety and student usability. About 4 doors need to be replaced completely.

Finance Report - Russ reported. The numbers are running better than expected last month to date, but we are early in the fiscal year.

The fiscal year will change pending congregation approval to more closely align with the school year. This year would be 11 months.

The bi-monthly payment schedule notice has been sent to hourly employees. The new payment schedule will begin in January.

FACTS - Karyn asked if there were any additional fees to parents with this program. Deb will check into student fees that may be associated with the program.

Jessica expressed thanks to the PTO chairs and to Karyn for the work they've been doing this year. Jessica has noticed a positive enthusiastic attitude among parents and teachers.

Personnel

Meeting Adjourned