

Redeemer Lutheran Church Board of Christian Day School Education  
August 23, 2022

Voting Attendees – Debbie Braley, Jean Blank, Angel Callewaert, Rachel Satterfield, Randy Sroczyński

Non-Voting Attendees – Karyn McChrystal (Interim Principal), Jenny Norman (Bookkeeper), and Amy Duncan (PTO Rep)

Minutes – Rachel motioned and Jean seconded to approve the minutes of the last school board meeting held on July 26, 2022. Motion carried.

Introductions were made.

#### Old Business

Deb announced she will email the Technology Plan and Discipline Policy drafts to the board member to review and approve by email.

Curriculum update – Karyn reported the schedule is to review one curriculum per year. This year is Science, next year is Math, then Reading, etc.

Deb announced the success of Karyn's videos on the school website detailing carline procedures for parents to follow for morning and afternoon carlines.

PTO – Amy Duncan provided an update on the latest PTO meeting

1. PTO held a Teacher Breakfast on August 5<sup>th</sup>. PTO officers made dishes and PTO also made a Thank You sign.
2. August 7<sup>th</sup> was the Back to School Bash, which was a success. PTO received lots of good feedback on this event. PTO sold over \$1,000 in swag at the Bash and they want to send an order form home with students to sell the remaining swag.
3. First PTO meeting was held last Friday, August 19<sup>th</sup> and had a successful turnout of 32 attending. Covered the schedule, PTO mission, discussed events and got volunteers to chair each main event.
4. Next PTO meeting will be September 2<sup>nd</sup>.

5. Volunteer Hour Tracking – parents are currently handing in volunteer hour slips to Heather in the school office who turns them over to the Volunteer Hour Coordinator to record. Discussed that PTO Officers and Chairs can sign volunteer forms to validate the hours for PTO events.
6. Upcoming Events – Pep Rally in September. Melissa Newman, Volunteer Coordinator, and Coach Mercado will plan this event intended to demonstrate the sports offered at Redeemer and teach students some cheers. In October, PTO will assist the Church with the annual Trunk or Treat event which will be held at the Martin County Fairgrounds this year. November – penny wars fundraiser. Middle School parents requested a Middle School Dance. December – after Advent Services PTO wants to host cookies and cocoa in Albrecht Hall so families can mix and mingle. PTO also wants to give each student an ornament. Also in December will be a Teacher Appreciation luncheon.
7. Auction – Sarah Anderson agreed to chair the Auction again this year and 10ish people signed up to help her. Tentative date is February 4, 2023 at the Oceanographic Society. Deb will create a Google doc for PTO and Auction that can be shared with the Board members.

## Principal Report

1. Signage Update – Russ Reaver is ordering signage to clarify directions to buildings on campus. This was a suggestion from Accreditation.
2. Bussert Hall is updated and beautiful with new tables and chairs and hooks for backpacks. The Early Childhood Director's office may be moved back to Bussert Hall.
3. Amy shared questions from parents regarding who is running the preschool and an update about the 2-year-old teacher. Karyn is running the entire school while we search for a called worker. Angel reviewed the 2-year-old teacher information.
4. Campus Safety – Our new School Resource Officer (SRO) is Deputy Jake Sirmans. Deputy Sirmans will be on campus later this week for a drill. He was impressed with our fencing and gate. He will also be on campus for upcoming crisis seminars. His phone number was given to all school staff members. Karyn updated that the door locks now automatically lock and all staff have been reminded to carry their keys with them everywhere.

- a. Deb shared a summary of the August 5<sup>th</sup> campus tour conducted with 2 other deputies. The deputies were also impressed with our campus and noted that the new hurricane proof windows are almost as good as bullet proof windows. Karyn shared that teachers are preparing for campus drills.

Grant application update. Joy Banks, church member, is helping with the grant. Joy needs RLCS info and Karyn will coordinate getting the information to Joy.

Personnel

Respectfully Submitted by Rachel Satterfield