

Redeemer Lutheran Board of Christian Day School Education
3-22-22

Voting Attendees - John Lendman, Debbie Braley, Rachel Satterfield, Angel Callewaert, Scott Scherer, Jean Blank, Leslie Kingsley

Non-Voting Attendees - Lauren Restina, Kristin Reagle, Crislyn Grubb (entered late), Jenny Norman, Russ Reaver, Donna Hascup, Greg Callewaert, Karyn McCrystal

Meeting opened in prayer by Russ.

Leslie and Angel motioned to accept the minutes from the last meeting. Motion carried unanimously.

Teacher's Report - Karyn reported. Karyn is asking if anyone has a hard copy of the discipline policy in the parent's handbook. The teachers would like to see a copy of specific guidelines in the handbook with concrete steps.

PTO Report - No PTO present

Principal's Report -John reported

1. Current enrollment is 149
2. Enrollment for next year is 149
3. We have a waiting list for 5th grade. Other grades have students who are registered but have not completed the process.
4. 11 classroom observations were completed for special teachers.
5. Mrs. Foley will teach 7th grade social studies
6. Jessica Wittcop will do 5th grade Math, Jessica and Crislyn Grub will teach the 5th grade Google Chromebook skills, and the 5th grade will be practicing typing in Makerspace
7. Dr. Seuss Day
8. 4th grade field trip
9. Auction was a success, with \$20,565.00 profit.
10. PTO meeting with parents to potentially take over will be March 23.
11. Spring musical was a success.
12. Football teams and cross country are in full swing.
13. Report of the number of tardies. Detentions, etc.
14. Accreditation report - Team is coming April 3rd, 4th and 5th.
15. Graduation date - There has been no opposition to the change in date.
16. Dinner with the Accreditation Team will be April 3rd. The school board is invited to attend. Angel is arranging the events. The team arrives between 2:30 and 3:00 on Sunday. They need to get into our network and have school orientation with the principal on Sunday night. This needs to be arranged. Monday morning they will observe classrooms. At 11:00 they will meet with students. Our teacher reps at the

meeting are not aware of which students they will speak to. In the past students have been chosen in advance. The team will meet with a small group of 3-5th graders and then a small group of 6-8th graders. Karyn and Crislyn will reach out to teachers and see if any students have been identified and pick students if it has not yet been done. Then the team will have a working lunch. We also need to make sure some parents are identified for interviews. John will talk to Heather and ask her to coordinate the parents. Then the team has a working dinner. Angel will consult with them to determine if we are to provide this dinner. On the 5th at 10:00 the team will meet with the Pastor. The team will present to the teachers at 3:45 on the 5th.

17. Tim shared a preliminary report from the lead of the accreditation team listing items to be completed. John has asked Karyn and Crislyn to review our accreditation work to make sure it is complete. John believes the Leadership portion still needs to be completed.

Preschool Director - Kristin reported

1. We lost one student in our preschool who went to full time therapy at ABA Foundations. The student will return when he is done with ABA Foundations. The shadows from ABA Foundations and other therapists are using Lauren and Kristin's room for therapies. We have about 7 therapists coming into the room. Discussion about discontinuation of therapy services by Martin County School District for our scholarship students took place.
2. Classes for next year are full with wait lists.
3. The Heggerty Pre-K phonics is working well.
4. Preschool has had over 8 tours in the last few weeks. Enrollment is steady. Every referral has been coming by word of mouth.
5. Preschool received a grant giving them the ability to make renovations in Bussert Hall. Ralph has done a walk through and plans are underway. The grant was for \$48,000.00.
6. Kristin shared pictures of students and activities.
7. Letters of Intent are going out this Friday. All of our staff members are planning on continuing.
8. With the help of our grant, we are able to provide 4 employees with their CDA Certifications this summer.
9. Lauren is applying for another grant from DOE with funds to be used for classroom materials or professional development.

Marketing

1. Auction - Auction went well. Kristin continues to write thank you notes. The venue was very accommodating and we are welcome back for next year. It was reiterated that the board appreciates the work Kristin did to cover for a lack of parent involvement, and added that the auction lead must be a parent next year.
2. Yearly Theme - Kristin is asking for ideas for next year's school theme. It was suggested that ideas be gathered at the staff meeting tomorrow.
3. PTO - Kristin will be holding a PTO meeting this Thursday in the Church courtyard. An email was sent to all parents inviting them to join and Kristin has received positive

feedback so far. Discussed we need to notify parents at orientation next year that the 25 hours of required volunteer hours are reinstated.

4. Daddy Daughter Dance - Stephanie Aniker is organizing the dance. Invitations went out and there was definitely excitement.
5. Golf Tournament - Kristin would like to request the tournament be rescheduled for next year. It is scheduled in one month and planning has not been done by any parent volunteer. The board was in favor of postponing the event. The chairperson should be different from the auction chair.
6. Banners - A banner for the entrance has been ordered. Kristin had to seek a new banner company and has finally found one here in Stuart (Sign Jungle). The sign had to be changed to accurately reflect our available classes in preschool.
7. Tim, Lauren and Kristin are attending the Lutheran School Administrators Conference in Orlando from Sunday to Tuesday this upcoming weekend. Tasani and Heather will be in charge in their absence.

Church Council - Dave Wisehaupt is church treasurer.

Finance - We are \$50,000.00 in the black at this time. However we tend to run lower in the summer. John shared the finance Balance Sheet as of February 28, 2022.

Old Business

1. Crislyn - Reviewed middle school enrichment classes and upcoming field trips.
2. Elementary music students worked hard and the spring musical "Frozen" was a success.
3. Middle School Class trip to Warren Wills Campground is next week, Tuesday March 29 - Thursday, March 31. They are all set.
4. Crislyn shared some information on a potential 8th grade class trip to Washington, DC for next year. Crislyn has contacted a travel group that is Christian based. They provided information on a 4 day or 5 day trip. Crislyn recommends the 5 day trip because it is \$200.00 more for the one extra day. Total cost is about \$1,400.00 per person. Crislyn would like to use multiple year fundraising, and roll funds over from year to year. Representative from the company recommended we make our reservation by the end of this school year. Crislyn will touch base with the class parents to gauge interest.
5. Donna Hascup - Donna presented the demands of her current job which have changed dramatically since she was hired many years ago. The technology component has expanded exponentially as we now have computers for each teacher and one to one devices in many of our classes and multiple student computers in every classroom. The board asked Donna to provide us with a job description of what she would see as her potential technology job as well as the Makerspace and Librarian.

New Business

To be discussed in personnel.

John shared a letter from a parent with concerns about Mr. Mirley's absence. The parent expressed admiration for the teachers and hoped in the current situation the teachers would be prioritized.

Respectfully submitted by Jean Blank, School Board Secretary