January 2021

Volunteer Directory at Redeemer Lutheran Church & School

COVID-19 NOTICE

IN AN ATTEMPT TO CONTROL THE SPREAD OF THE CORONAVIRUS, SOME ACTIVITIES MAY NOT BE AVAILABLE OR AVAILABILITY MAY HAVE BEEN MODIFIED. PLEASE CONTACT THE LEADER OF THE ACTIVITY FOR MORE DETAILS.

KNOWN MODIFICATIONS ARE SHOWN IN RED.

Volunteer Directory

at

Redeemer Lutheran Church & School

Note about this booklet

The activities in this booklet are arranged in the following categories;

1. Volunteer service activities:

Donate your time and talents by helping others in the congregation, school, and community.

2. Discipleship/Educational activities:

Participate in these activities to learn more about the Bible and help understand and improve your faith.

3. Fellowship activities:

Participate with other members of the Church congregation and School community in fun activities. Note that the activities in the other categories also offer a great deal of fellowship to participants.

4. Church Leadership and Boards

The positions in this category are positions of service to the congregation that involves management of the Church's affairs. If interested in serving on a Board, contact the chairperson of the Board or Council president.

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Descriptions of Activities

1. Volunteer Service Activities

Archives – Contact Joy Banks at 863-370-5363

The historian is responsible for keeping and preserving materials and printed matter that pertain to the history of Redeemer.

Campus Work Teams- Contact Ralph Parks 772-341-7100

- Campus work parties are held occasionally throughout the year to help maintain areas of the Church properties.
- These maintenance activities may include preparation for hurricanes, general cleanup of grounds, and similar tasks.
- Watch the bulletin for help with other projects during the year.

Counters – Contact Jenny Norman at 772-215-3207

 Trained volunteers work closely with the Treasurer each week to insure the accurate accounting of weekly offerings and gifts.

Directory Support – Contact Patricia Strutz-Behm at pstrutz1@yahoo.com or 715-891-1173

- Volunteers help update the Volunteer Directory, the Vocational Directory, and the Non-Redeemer Volunteers Directory
- Develop the Volunteer Commitment Form
- Advertise availability and distribute all directories to church and school communities

Extra Hands – Contact Cindy Heintz at 772-287-0362

- Extra Hands is a care ministry whose purpose is to help members of our congregation and community when they cannot help themselves.
- Activities may include providing automobile rides to appointments, grocery store, pharmacy, etc.
- Also, if you are handy with minor house repairs and maintenance, your volunteer services are requested.

Fall Festival – This event has been modified. Call the church office at 772-286-0911 for details.

- Setup / Take down tables and displays,
- Run sound equipment,
- Registration of guests,
- Errand runner,
- Help with games and take photos in our photo booth,
- Cook or assist our cooks by handing out hot dogs and chips,
- Assist in cleanup, and
- Help with unloading of the trucks at the church after the event is over just to name a few.

Fellowship Support – This event has been modified. Contact Barbara Gendron at 772-485-0529 or Laurie Lineberger at 772-341-7202

Volunteer to help prepare/serve food and drinks:

- Sunday coffee and goodies fellowship hour,
- Receptions for gatherings,
- Easter Egg Hunt, and

- Various luncheons and dinners.
- Donations of baked goods, coffee, and juices are always welcome.

God's Gardeners – Contact Kathy LaBar at klabar@att.net or 570-594-5561

- We meet each Tuesday at 9:00 a.m.
- Help beautify the school and church grounds.
- Can't work? Furnish some materials (plants, rocks, etc.) to help beautify our church property.

Heart Lifters – This activity has been modified. Contact Sally Hellyer at 772-263-2312 for details.

This group meets on a regular basis to make greeting cards for the sick or shut-in, and for other occasions that pop up.

Live Nativity – This event has been modified or cancelled. Call the church office at 772-286-0911 for details or **Contact Angel Callewaert at 708-717-5515**

"Journey to Bethlehem" is Redeemer's annual gift to the community. Volunteers are always needed. Help needed includes:

- Setup / Take down nativity scenes,
- · Greet guests and distribute literature,
- Assist with children's craft.
- Act as guides for the nativity walk through,
- Assist with costume needs,
- Portray a character, and
- Help provide refreshments for our guests and a host of other opportunities.

Lutheran Women's Missionary League (LWML) – This activity has been modified. Contact Cindy Heintz at 772-287-0362 or Doris Hofmann at 772-220-3670 for details.

• The national LWML has a membership of over 200,000 women of all ages. The mite box outreach missions helps to build chapels, provides scholarships, purchases land for missions, equips libraries and more. Redeemer's LWML meets in Albracht Hall at 9:00 a.m., the second Saturday of each month. All women are welcomed!

Music & Choir Groups – Many of these activities have been modified or postponed. Contact Joy Beach at 772-286-0911 or jbeach@redeemerstuart.com

- <u>Children's Handchimes</u> Children grades 2 and up play music periodically throughout the church year. Rehearsals days and times change relative to the availability of the children.
- <u>Cathedral Choir</u> Provides music for the 11:00 a.m. traditional service at various Sunday services and other special services. They practice at 6:00 p.m. every Thursday from January - April.
- <u>Praise Team</u> This group assists the pastor in leading the congregation in musical worship at the 8:30 a.m. contemporary service on Sundays. New singers as well as instrumentalists are encouraged to participate. Practice is at 6:00 p.m., Tuesdays, September – May.
- <u>Voices of Praise</u> A women's ensemble rehearses on Thursday evenings at 7:00 p.m. from September – May and sings at various worship services, approximately six times throughout the year.
- Hand Bell Choir This group plays for worship services at various times during the fall and winter months. Practice is at 7:00 p.m. on Tuesdays from September May.

Photo Directory - Contact Kristen Cruz at 772-286-0911

• Volunteers needed to lead and support development and maintenance of an on-line photo-directory for Redeemer Church and School.

Praying Hands and Hearts – This event has been modified. Contact Susan Rieke at 772-919-1993 or Janese Swift at 772-692-8593 for details.

 A dedicated group of women that knits prayer shawls for shut-ins, nursing homes, Hospice, and the Cleveland Clinic. Shawls are made, prayed over, and distributed to those who need to be wrapped in God's grace.

Quilters – This event has been modified. Contact Jan Hanssen at 772-285-8311 or wjhannsen@bellsouth.net or Kathy Barger at 772-530-5773 or kathleenzbarger@comcast.net for details.

Gather together for fellowship and quilt making on Tuesdays at 9:00 a.m. to Noon. Our quilts are made for several of our mission projects. We are sponsored by Thrivent Financial.

Angel Baby Clothing Project – Contact Barb Andersen at 772-288-6747 or at barbielou75@gmail.com

Tiny presentation blankets and little outfits are handmade and distributed to local hospitals for babies that do not survive so the babies can be presented to the families in a loving manner at a traumatic time.

Tree Chrismons – Contact Jill Albers at <u>florida 532@yahoo.com</u> or 772-692-5407

 The goal of this activity is for volunteers to make Christian ornaments to give children on Christmas Eve. Volunteers make the ornaments during the summer and fall. A "kit" with all necessary materials is provided for volunteers (usually in June), to take, make the ornament, and return by Dec. 1st to be ready by Christmas Eve.

Office Helpers – Contact Kristen Cruz at the church office (772-286-0911)

---Help with various tasks in the church office

Palm Cross Fabrication - Contact Kristen Cruz at 772-286-0911

Make crosses from softened palm material for Palm Sunday service

Redeemer School Activities – Many of the events/activities have been modified or postponed and volunteer participation may be limited. Contact Heather Cowles, Administrative Assistant at 772-286-0932 and ask to be connected to the contact person or email the contact person directly. School staff emails are (first initial) (last name) @rlcsrams.com. Example: Heather Cowles' email is hcowles@rlcsrams.com

- <u>Christmas Parade Float</u> <u>May be postponed for this year</u>. Contact Jenny Norman at 772-215-3207 or <u>inorman@rlcsrams.com</u>
 - Each year Redeemer Lutheran School takes part in the annual Stuart Christmas Parade. This is a good opportunity for our school and church to reach out to our community. A float will be built by volunteers, and those who help in the construction have the chance to participate in the parade.
 - All volunteers are welcome and needed. If you have any special talents that could benefit the design and building of this float, please come forward.
 - Preparation for this float will begin in October.

- <u>Lunchroom Helper</u> Not needed this year. Contact Renee Wade at renee0918@gmail.com.
 - Lunchtime is a fantastic opportunity to really get to see all the children and to help them by being a lunchroom helper.
 - You can sign up for one or more days a week or even as a substitute volunteer.
 - Hours are 10:50 a.m.-8:40 p.m.
- <u>Talent Show</u> May be modified or postponed and volunteer participation may be limited.
 Contact Tracy Frawley at 772-528-3115 or <u>tfrawley@ rlcsrams.com</u> or Lindsay
 Castellanos at lcastellanos@ rlcsrams.com
 - This is a fun event for Redeemer and scheduled to be held during National Lutheran Schools Week to showcase the many talents of our Redeemer students.
 - Encourage your child to participate in this fun event, either individually or as part of a group with other students.
- <u>Track and Field Day</u> May be modified or postponed and volunteer participation may be <u>limited</u>. Contact Coach Ricky Mercado at rmercado@rlcsrams.com
 - This event includes a variety of sports activities that test endurance, strength, speed, team spirit, and cooperation.
 - Recognition and awards are distributed at the end of this day-long event.
 - Parents assist as timekeepers, line judges, and general helpers.
 - To participate in this event, just contact your room parent, the school office, or Coach Mercado to express your interest.
 - It's a lot of fun and excitement for the whole school.
- Ram Jam Basketball Tournament Cancelled for this year. Contact Coach Ricky Mercado at rmercado@ rlcsrams.com
 - This tournament features Private and public schools across South Florida.
 - It is the only tournament of its kind and it is the only fundraiser for Sports.
 - We need volunteers for concessions front door, score keeper, score board.
- <u>National Lutheran School Week</u> <u>May be modified and volunteer participation may be limited</u>. Contact Amy Zuloaga at azuloaga@rlcsrams.com or 772-286-0932 x206
 - This national week-long event is to promote Lutheran school education within our community. It ordinarily starts on the last Sunday of January.
 - The program's activities are coordinated by the Redeemer staff following the guidelines set forth by the national organization and include various activities throughout the week. Each day has a theme and a special apparel emphasis.
 - Money is collected during NLSW to benefit a worthy charity.
- <u>Teacher/Staff Appreciation Week</u> May be modified or postponed and volunteer participation may be limited. Contact Renee Wade at <u>renee0918@gmail.com</u> and Suzanne Gardner at spanet83@bellsouth.net or 772-260-2926
 - Parent volunteers organize this week and advise parents where their help/support is needed.
 - The PTO hosts a Teacher Appreciation Luncheon during the week and will ask for volunteers to help set-up and serve in the lunchroom and playground so teachers/staff enjoy an extended lunch time.
- Spring Fun Day May be modified or postponed and volunteer participation may be limited. Contact Renee Wade at renee0918@gmail.com or Suzanne Gardner at spanet83@bellsouth.net or 772-260-2926
 - This event is held in May or June near the end of the school year to celebrate the year with friends.
- Book Fair Contact Lauren Restina at 772-631-188 or lrestina@rlcsrams.com
 - A Book Fair is held to raise funds for all the classrooms. Help is needed with set-up, sales, and the event.
 - The preschool director is the organizer of this event, and we'll keep you posted as to the dates.

- Adopt-a-Class Program Contact Heather Cowles at 772-286-0932 or hcowles@rlcsrams.com
 - This program provides additional classroom funding for non-budgeted items.
 - All classrooms from 6-week-olds through 8th grade, including library, music, art, science lab, computer lab, spirit shirts, physical education, Spanish, sports, safety patrol, and Book Fair are available to be adopted on a yearly basis.
 - Church members, School parents, and businesses are welcome to adopt a class.
 - The yearly adoption fee will be announced at beginning of school year.
- <u>Box Tops for Education Program</u> Contact Jennifer Trent at <u>jenniferdtrent@gmail.com</u>
 - This can be a tremendous funding program for our school.
 - You can help by cutting out and sending in your box tops with your child.
 - Volunteer help is needed to count and submit box tops collected by each class. This
 can be done at home for working parents who need to fulfill their volunteer hours after
 school.
- Grandparent's Day Contact Karyn McChrystal at kmcchrystal@ricsrams.com
 - A celebration for students with their grandparents will be held during the school year.
 - Invitations are sent to all students' grandparents.
 - Activities include chapel, fellowship, and an activity with the grandchildren in the gym.
 - This day always proves to be a delightful experience for all ages!
- <u>Church & School Auction</u> <u>May be modified or postponed and volunteer participation</u> may be limited. Contact Heather Cowles at 772-286-0932 or <u>hcowles@rlcsrams.com</u> for more information.
 - This event is expected to be the largest fund-raising event of the year.
 - Many volunteers are needed to ensure this program's success.
 - Help is needed for decorating, invitations, publicity, acquisitions, gift donations, collections, and much, much more.
 - Details will be announced.
 - Please note that monies raised from this event are allocated to the school by the Auxiliary Committee; a 7-person committee consisting of one auction chairperson, one PTO chairperson, a School Board member, the business manager, the Pastor, the Principal, and a Redeemer teacher.
- <u>Teacher Assistant</u> Contact the Principal, Tim Mirly at 772-286-0932 or tmirly@rlcsrams.com
 - Volunteers can assist teachers by laminating materials, cutting out teaching materials, using the die-cut machine, possibly grading papers, and other clerical tasks.
- Tutors Contact the Principal, Tim Mirly at 772-286-0932 or tmirly@rlcsrams.com
 - Tutors must be knowledgeable in age-appropriate reading and math skills.
 - To tutor students, the volunteer must get background checked, and this has a slight cost to it
 - We prefer that the tutor have some teaching experience.
- All School Musical Contact Jov Beach at 772-286-0911 or ibeach@redeemerstuart.com
 - Help needed with scenery, costumes, concessions, hair and makeup.

Confirmation Class Support – Contact Pastor Stan at 772-283-1717 or 516-662-7031 or lt.sea@hotmail.com

- Provide support organizing classes
- Provide refreshments for kids

Soup Kitchen (His Servants' Place) – Contact Jerry Felton at 772-692-2729 or jerryohio@comcast.net

• Help us feed people in our community by providing hot meals.

- Every Thursday evening at 5:00 p.m. Drive-by service outside the CFC lobby.
- We need cooks, cook's helpers, hosts and hostesses, servers, dish washers or you can help with general clean up after the meals.

Website – The church website (www.redeemerstuart.com) is managed by **Donna Hascup**. Call the church office at 772-286-0911 if you have something to contribute.

Worship Service Related Activities

- Altar Guild Contact Debbie Fowler at 772-486-1669 or Silvia Gray at 772-485-2605
 - Duties include preparing Holy Communion for each worship service and caring for the banners, paraments, and candles.
 - Decorate the sanctuary for Christmas, Easter, and other celebrations and special services. Training is provided.
- Greeters Not needed until further notice. Contact Linda Young at 772-418-0552 or sty39@hotmail.com
 - Help make members and visitors feel welcome as they enter our sanctuary. People of any age are welcomed to serve at the service of their choice.
- Communion Assistants Contact Pastor Dave at 772-286-0911
 - Men and women assist the Deacons and Pastoral staff in serving communion.
- Acolytes and Crucifers (youth) Contact David Andre at 772-408-2735 or dandre@aaceinc.com
 - Students in grades five through eight, serve as acolytes during the worship services.
 - Training sessions are held as needed throughout the year.
 - Scheduling is done to accommodate choir schedules and other family members.
 - Confirmed youth of high school age serve as cross bearers, or crucifers.
- Ushers Contact Bill Hamann at 772-286-8923
- Duties include distributing worship folders, directing communicants to the altar rail during communion, receiving the offering, assisting worshipers with special needs, and after worship straightening the sanctuary.
- <u>Lectors</u>—Contact Bill Hamann at 772-286-8923
 Reads the lesson, helps with distribution of Holy Communion, helps acolyte when needed.
- Sound System Operators Contact Bill Erdman at 772-529-5203
 - Sound Engineers are responsible for operating, adjusting, and regulating the sound system in the sanctuary.
 - Some training in operating the equipment is required.
- <u>Projection System Operators</u> Contact Jeff Banks at 863-370-5362 or <u>jeff.a.banks@gmail.com</u>
 - The Tech Team is responsible for operating the projection screen during worship on Sunday mornings and special events in the sanctuary.
 - Necessary training is provided
- <u>Video Camera Operators</u> Contact Jeff Bank at or <u>jeff.a.banks@gmail.com</u>
 - The Tech Team is responsible for operating the camera system during worship on Sunday mornings and special events in the sanctuary.
 - Necessary training is provided
- Live Stream Operator -- Contact Jeff Bank at 863-370-5362 or jeff.a.banks@gmail.com
 - The Tech Team is responsible for live streaming audio and video of worship service on Sunday mornings and special events at the church and school.
 - Necessary training is provided

2. Discipleship/Education Activities

Bible Studies (Adult & Youth) – Bible studies to continue on-line and some in-person. Contact Kristen Cruz at 772-286-0911 for details.

- Many Bible studies available to all!
- These include Sunday morning Pastor classes and Sunday School for all age groups.
- Small Group Bible studies and classes are held during the week.
- Topics change during the year, see Sunday bulletin for details and a calendar of all Bible study opportunities.

Discipleship Team – Contact Pastor Stan Allen at 772-283-1717 or 516-662-7031 or lt.sea@hotmail.com; or Bill Robinson at discipleship@redeemerstuart.com or 404-245-9123

- Mission of this activity is to make Jesus-like disciple-making disciples of all our church and school community members
- Evaluate and plan implementation of discipleship training programs
- Lead discipleship training programs for church and school communities
- Programs and methodology changes during the year

Pastoral Care Team – No in-person contact at this time, no volunteers needed at this time. Contact Deacon Joe at 772-212-2820 or deaconjoe42@gmail.com

- Help supplement the pastors' ministry through caring for the sick, shut-in, and hospitalized.
- They also help with follow-up care after a person is released from the hospital.
- This group receives training in how to listen, pray, and share with people the compassion of Christ.

Prayer Chain – Contact Sally Hellyer at 772-263-2312 or sally.shannonandersengroup@gmail.com.

- "In everything by prayer and supplication with thanksgiving, let your request be made known to God" Philippians 4:6. Become a part of our prayer chain and let your prayer be a comfort to those in need.
- This activity is done by email. Always happy to have email address for volunteer "Prayer Warriors".

Shut-in Ministry – Llmited in-person contact at this time, no volunteers needed at this time. Contact Deacon Joe at 772-212-2820 or deaconjoe42@gmail.com

 Volunteers are needed to assist the Board of Deacons in making caring calls on many elderly people who are unable to attend worship. Worship services are currently held once a month in three nursing homes.

Preparing for the Final Journey – Contact Bill Robinson at discipleship@redeemerstuart.com or 404-245-9123; or Bill Fowler at bill@jscapmgmt.com or 772-285-3496

- Volunteers are needed to help prepare formats and templates for end-of-life documents
- Volunteers are needed to help lead instruction classes on preparation of advance healthcare directives, last will and testament, state durable power of attorney, directions to executor or family upon death, list and location of documents, beneficiary updating on financial accounts, pecuniary and legacy gifts to the church and school

3. Fellowship Activities

Friday Morning Café Conversations – Contact Pastor Stan Allen at 772-283-1717 or 516-662-7031 or It.sea@hotmail.com

- Fellowship opportunity to discuss various topics, both religious and secular, with other Christians from our Church and/or community
- Meets at 10:00 am on Friday at Bagel Break across the street from Church

Pinochle Card Players – Not meeting at this time. Contact Thelma Henderson at 772-266-8269

 We meet the third Wednesday of each month for food, fellowship, and fun. If you don't know how to play, we'll teach you!

Junior High and Senior High Youth Groups – Contact Pastor Stan at 772-283-1717 or 516-662-7031 or lt.sea@hotmail.com

Adult volunteer youth counselors and parents, aided by the staff, provide leadership and Christian examples to youth in a wide variety of Christian fellowship opportunities to students in grades six through eight in the Junior High group and to high school students in the Senior High group.

Advent by Candle Light – Inactive this year. Contact Jill Albers at florida_532@yahoo.com

This is a fellowship/outreach activity with the goal to prepare women's hearts for the real
meaning of Christmas. Our core team of volunteers recruit hostesses for tables. The
hostesses prepare the program and music, decorate the tables and serve refreshments.
Hostesses invite friends and families to sit at their table and enjoy the fellowship, the
program, and music.

Social Issues Discussion and Reform Group – Contact Leslie Kingsley at lakingsley57@hotmail.com or 772-285-7877.

- This is a discussion group primarily for church and school communities to meet and discuss, based on Christian principles, social topics of interest, including various injustice issues.
- Prior to participating in this discussion group, a short Civility course is required to prepare participants for constructive discourse with others
- Discussion topics will be decided by the group.
- Lawful and peaceful reform strategies and actions will be developed if sufficient interest exists.
- Volunteers are encouraged to both lead and participate in the discussion group activities

Adult Fellowship Group - Contact Jeff Bank at 863-370-5362 or jeff.a.banks@gmail.com

- Volunteers are encouraged to organize, lead, and participate in social activities
- The scope of the activities will be decided by the group
- The age range of the participants are expected to be in the 18-40 year old range, with potentially several sub-groups formed to reflect the social interests of each sub-group

4. Church Leadership and Boards

The following <u>Church Officer</u> positions require congregational approval. The following <u>Administrative Board Chairperson</u> positions require approval of the Church Council (Officers and Board Chairpersons). Serving as a non-chairperson member of a board requires approval of the Board Chairperson only. **Administrative Boards are always in need of volunteers.**

Church Officers (Officers of the Congregation) – Contact Russ Reaver at 772-216-4630

- Executive Director Russ Reaver
- Assistant Executive Director Vacant
- Treasurer Bill Fowler

- Assistant Treasure Barbara Salem
- Secretary –Judy Robinson

Administrative Boards – Contact Russ Reaver at 772-216-4630

- Board of Christian Day School Education Contact John Lendman at 772-485-1592
 - This board plans and supervises policies of the Christian Day School educational programs for the congregation, determines policies, selects personnel for the various classes and programs, provides the necessary means and facilities for all school classes, functions and activities, and directs and supervises the entire educational program of the congregation's Day School.
- Board of Christian Outreach Contact Brad Cochran at 859-496-6192
 - The purpose of this board (Evangelism) is to bring the Gospel to the unchurched and to help members grow in their own faith.
- Board of Church Properties Contact Ralph Parks at 772-341-7100 for more information.
 - This board responsible for maintenance and repairs of all church properties.
- Board of Elders Contact Pastor Stan at 772-283-1717 or 516-662-7031 or <u>It.sea@hotmail.com</u>

for more information.

- The purpose of this board is to manage the spiritual welfare of the pastoral staff and congregational members; and to supervise everything pertaining to congregational worship.
- **Board of Parish Christian Education** Vacant Contact Russ Reaver at 772-216-4630 for more information.
 - The purpose of this board is to plan and schedule programs and courses of study to promote Christian nurture for the Church congregation.
- Board of Parish Fellowship Contact Barbara Gendron at 772-485-0529
 - This board provides opportunities for social fellowship and promotes mutual cooperation and enjoyment among the members and friends of Redeemer.
- Board of Public Relations Vacant. Contact Russ Reaver at 772-216-4630 for more information.
 - This board publicizes the work and activities of the congregation and school and presents a favorable image to the public.
- Board of Discipleship Contact Bill Robinson at 404-245-9123 or discipleship@redeemerstuart.com.
 - This board develops and implements programs to encourage discipleship making and a good stewardship attitude among the congregation and school
- Board of Youth and Family Ministry Contact Pastor Stan at 772-286-0911.
 - The purpose of this board is to involve young people in the work of the church by providing for their spiritual growth, nurture, and Christian fellowship
- Finance Committee Contact Bill Fowler at bill@jscapmgmt.com or 772-285-3496
 - This committee is responsible for preparation and review of all financial documents for the church and school, including Statement of Financial Position, Statement of Financial Activities, Balance Sheet, Profit & Loss Budget vs. Actuals Statement.